



LEN WOOD HOT LUNCH WEDNESDAYS 2018 -2019

As we get ready for another exciting year at school, we will be offering a Hot Lunch Program. The process to order is done through an online program. This ensures accuracy with the orders and makes the process as easy for everyone as possible.

TO REGISTER NOW HERE'S HOW....

1. Go to lenwood.hotlunches.net
2. Click the **"REGISTER"** menu in the centre header to sign up
3. Enter our School Access Code **LWHL** (case sensitive)
4. Enter your name, email address, and phone number, then a User ID that will be visible to others and volunteers. Please choose a user ID that is not embarrassing or inappropriate. For example **(first name.last name)** Enter a password and then enter it again to verify its correct.
5. Once registered, you will be logged into the website.
6. Please add your students by clicking on the **"STUDENTS"** button below or the **"PROFILE"** menu tab in order to proceed. Enter your child's name, class, and select **"YES"** to be included to that class list
7. Once your students have been added to the system you will be able to place hot lunch orders as soon as they become available. Simply click the **"ORDER"** button below each child's name.
8. Please print off a remittance form and drop a cheque or cash off at the office. If you are unable to print, please send the money in a **clearly marked** envelope or bag with students name and class div on it. It is way too hard for me to hunt down your student in a school of over 300.

Payment options: If you are unable to pay the entire amount due, please send **2-3 post-dated cheques** to the office. This program is a fundraiser for the different teams in our school. It is not a PAC fundraiser, so due to that, the School District will not allow us to set up a PAY PAL account or e-transfers. Sorry for any inconvenience this may cause.

The hot lunch online order system requires a small amount of set up time at the beginning. You must register each child you have attending our school prior to ordering hot lunch. Once the initial set up is complete, your hot lunch orders for the remainder of the year will be quick and simple. 😊

Still have questions, please feel free to call the school (250-546-3476) and leave a message at the office for Ms. Leupin. We would be more than happy to assist you! Unable to access a computer, your student can come see Ms. Leupin or their teacher and do it at school.

Thank you for your support!



FALL HOT LUNCHS IS UP AND RUNNING!

Ordering dates are ONLY from Sept. 21 – Sept. 26

If you miss this deadline I will reopen after the 26th, BUT your student will miss out on the first 2 weeks of lunches, as I have to get my orders in to our Suppliers.

Our First HOT LUNCH DAY is Wednesday OCTOBER 3